



FAMILY AND CHILDCARE CENTRE

Postal Address: Str. Skoufa 75, 10680, Athens

Tel: +30 210 36 37 547

Fax: +30 210 36 39 758

email: europaen_projects@kmop.eu

Date: 16/01/2017

SUBJECT: INVITATION No2/16.01.2017

Invitation for the submission of CVs for the selection of a **Deputy Manager**, who will be involved under a project based contract in the context of the project "Moving Forward: Promoting Greater Efficiency and Effectiveness in the Fight against Trafficking in Human Beings in Kosovo", (contract No. 2016/382-826)

To Whom It May Concern,

The **Family and Childcare Centre** in the context of the implementation of the project "Moving Forward: Promoting Greater Efficiency and Effectiveness in the Fight against Trafficking in Human Beings in Kosovo", (contract No. 2016/382-826), **intends to proceed to the selection of a Deputy Manager, on a project based agreement.**

DESCRIPTION OF THE PROJECT

The project is comprised by the following individual assignments:

No.	DESCRIPTION OF WORK / DELIVERABLES
1.	To coordinate, manage and oversee all project activities and work delivered by the project team in Kosovo in close collaboration with the Project Director, ensuring that all aims of the project are met based on the approved work plan and agreed deadlines.
2.	Plan, organise and monitor all resources required for the implementation of the project, including overseeing the use of project budgeted expenditures.
3.	To provide mentoring, coaching and supervision to all administrative and technical staff of the project, including organising the mobilization of international experts and local experts, monitoring their performance and providing technical support as required.
4.	To liaise with all levels of project-related stakeholders, authorities and beneficiaries, as well as to ensure good flow of communication with the Contracting Authority and the EU Office Task Manager.
5.	To represent the project and its aims in various types of meetings and events, promoting its objectives and high level of visibility during all stages of its development.
6.	To design, deliver and report on various types of training and capacity building activities in close collaboration with other members of the Project Team and in consultation with KMOP's Athens-based staff.
7.	To ensure that all outputs and deliverables of the project are timely prepared and distributed to the project beneficiaries and the Contracting authority based on high quality standards.
8.	To collaborate with and report on the progress of the project to KMOP's Managerial project staff based in Athens, ensuring good flow of communication with the Organisation at all times.

Duration of offered services	Estimated total involvement equal to 36 months for the provision of the above mentioned services, which are to be provided within the period:
-------------------------------------	--



External Actions of the European Union
2016/382-826



01/2017 – 01/2020

Evaluation process: Upon the evaluation of the offers, relevant **prior experience in similar projects (preferably at least 3-5 years of prior experience in the fight against Trafficking in Human Beings in Kosovo)** will be taken into consideration.

Based on the above we hereby invite interested candidates to submit their CV via email in the following email address: european_projects@kmop.eu , karkantzou.v@kmop.eu

The email should bear the following information as a subject: Moving Forward: contract No. 2016/382-826 (INVITATION No1/16.01.2017 - Deputy Manager)

Deadline for the submission of offers is the 26th of January 2017 at 12:00 (CET).

The Legal Representative

Antonia Torrens

Chairperson of the BoD of KMOP

Annexes:

- ANNEX I: Brief Description of the Project



Annex I - Brief Description of the Project

in the context of the project "Moving Forward: Promoting Greater Efficiency and Effectiveness in the Fight against Trafficking in Human Beings in Kosovo", (contract No. 2016/382-826)

Project Outline:

The Family and Childcare Centre (KMOP) in cooperation with EPLO (GR) and PVPT (XK) is implementing a new 3-year project titled: Moving Forward: Promoting Greater Efficiency and Effectiveness in the Fight Against Trafficking in Human Beings in Kosovo. The project is funded by the EU Office in Kosovo under the IPA II Programme and will last from January 2017 until January 2020.

The Purpose / Overall Objective of this project is to increase the efficiency and effectiveness of the fight against Trafficking in Human Beings (THB) in Kosovo by increasing the ability of the Kosovo institutions to effectively coordinate and implement all anti-THB efforts, in line with EU Acquis best practices and Kosovo's overall development priorities.

The Specific Objectives of the project are three-folded:

- Enhance the strategic capability of law enforcement, judiciary, central and municipal government institutions and civil society to identify the threat, risk and harm of trends of THB;
- Strengthen capacities of institutions mandated to prevent, protect, investigate and prosecute criminal activities of human trafficking; and
- Strengthen and ensure sustainability of service provisions and reintegration process for Victims of Trafficking (VoT) and Potential Victims of Trafficking (PVoT).

In order to fulfil the abovementioned specific objectives, the following Results are foreseen:

R1: Increased engagement, participation and cooperation of national, regional and local stakeholders in/with the National Anti-Trafficking Coordination Mechanism (NATCM), as well as awareness on how to better respond to cases of human trafficking;

R2: Increased number of trafficking cases identified, investigated and prosecuted, as well as better and more systematic inter-institutional coordination and cooperation in the investigation and prosecution of such cases;

R3: Increased technical and financial capacity of CSO/NGO service providers – particularly shelters – to accommodate the needs of VoT and accordingly increase in the number of victims receiving tailor-made social support and reintegration services;

R4: Increased awareness among professionals and the general public about human trafficking.

The target groups/stakeholders of the project are Institutional authorities, rule-of-law institutions, NGO Shelters and other CSO service providers supporting trafficked persons, central and local government authorities responsible for social service delivery, as well as beneficiaries of the grant projects (VoT & PVoT).

- The overall impact of the proposed action will be the institutional strengthening of the anti-trafficking sector in Kosovo at strategic and (in the most part) at operational level. Project activities have therefore been envisaged to positively contribute at multiple levels: at micro (individuals – members of law enforcement and the justice and social services sector, e.g. police officers, judges, prosecutors, CSO staff), meso (institutions – central and local institutions responsible for combatting THB and protecting VoT, CSOs, law enforcement agencies, social service providers) and macro level (Kosovo's rule-of-law and social sectors and the society as a whole).